

# Application Form

## ANCC Certificate/Diploma in Biblical and Intercultural Studies

**Students wishing to apply for either a Tier 4 visa or a student loan should use a different form to apply for the Open University validated undergraduates programmes and not these ANCC programmes.**

<b>1. PROGRAMME OF STUDY</b>		
ANCC Certificate in 1 year <sup>[1]</sup>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
ANCC Diploma in 2 years <sup>[2]</sup>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Intended date of entry	Sep/Jan	20

<b>2. PERSONAL DETAILS</b>			
Title: *3		Date of Birth:	
Surname/Family name: *4		Gender:	
All Forenames/ Given names: *4			
Name you prefer to be known as: *5			
Ethnicity: *6		Nationality:	
Country of Birth:			
Present Address:			
Postcode (Zip Code):		Address valid until:	
Email:		Skype Address: *7	
Telephone/landline:		Mobile/cell:	
Permanent address (if different) : *8			
Postcode/Zip code:		Type of address: *8	
Telephone/landline:			
Marital Status:	Single <input type="checkbox"/> Engaged <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Divorced <input type="checkbox"/>		
Name of spouse/ fiancé(e):			
Date of wedding (if within the last year or soon):			
Is your spouse applying to study?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Are you intending to bring your spouse to College with you?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
If yes, does your spouse require a visa?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Do you have children?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Are you bringing children under 18 years of age with you?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	

If you have children who will be coming with you, please include their details below:		
Name:	Date of Birth:	Gender:
1		
2		
3		
4		
<b>3. ACCOMMODATION</b>		
Do you wish to stay in college accommodation during term time or will you be living off site? (NB Single and Double accommodation is normally only available during term time – you will need to make alternative holiday arrangements.) *10		On site <input type="checkbox"/> Off site <input type="checkbox"/>
<b>4. HEALTH</b>		
Do you have any eating/dietary requirements?		Yes <input type="checkbox"/> No <input type="checkbox"/>
Do you have any health conditions, mental health conditions, disabilities, or learning difficulties that you wish the college to be aware of in order to support you in the application process?		Yes <input type="checkbox"/> No <input type="checkbox"/>
If you answer yes to either of these questions give details on a separate sheet		
<b>5. EDUCATION AND EMPLOYMENT</b>		
Please list your highest level EDUCATIONAL qualification and include a copy of your certificate and transcript. We need to see the originals but a scanned copy is acceptable with this form – see notes for details when original is required *11. Please also include any relevant Biblical/Theological qualifications. IMPORTANT Please note: Non UK qualifications may need to be verified by NARIC.*12		
Dates (to & from)	Institution & Location	Qualification
What <b>EMPLOYMENT</b> have you had in the last 5 years? (This can include mission work or volunteering). Please show most recent/current first:		
Dates (to & from)	Employer & location	Position held/Responsibilities
<b>6. PREVIOUS LEARNING EXPERIENCE</b>		
Please tell us about any previous or current cross cultural experience, prior learning and/or experience you wish to be taken into account in your application.		
Dates (to & from)	Organisation with whom you were working/volunteering	Description of your work

<b>7. LANGUAGE</b>		
What is your first language?		
Are you required to take an English IELTS test? (If English is your second language or you were born outside the UK, please check with BA Administrators)		Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>PLEASE NOTE: If you have already taken an English IELTS test, please make sure you include a copy the relevant certificate with this application.</b>		
If applicable, please give the date you expect to take the test (if known):		
<b>8. FINANCES</b>		
How much have you saved towards college fees and accommodation?		£
Do you have any debts or financial liabilities which might affect your ability to pay your college fees?		Yes <input type="checkbox"/> No <input type="checkbox"/>
Please give details below of how you intend to finance the remainder of your fees: *13		
NB See note *13 if you wish to apply for a bursary		
<b>9. CHRISTIAN EXPERIENCE AND BACKGROUND</b>		
<p><b>Please type a personal statement</b> (750 words max) Describe how and when you became a Christian, your church involvement and any cross-cultural experience you may have. What has motivated you to apply to All Nations Christian College? Please include information about your strengths and weaknesses, family background and anything else which will help us to understand you better. We are especially interested to hear about any other significant life experiences, and spiritual and emotional challenges that you have had, and what you may have learned from them.</p>		
I confirm that I have read the All Nations Christian College Statement of Faith.		Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>10. OVERSEAS APPLICANTS</b>		
You cannot take this course if you require a Tier 4 visa. Please ask BA Admin if you need further information.		
Do you have any other type of visa (please state which here)		Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>11. REFERENCES</b>		
We require three references from people <b>who know you well</b> in different spheres of your life to support your application. Relatives cannot act as referees. <b>Please note it is your responsibility to approach your referees and remember to tell them which course you have applied for.</b>		
<b>Your present Minister/Pastor</b> Church Denomination: *14	<b>A mature Christian friend who has known you well for at least 2 years</b>	<b>Your present or most recent employer</b> *15
Name:	Name:	Name:
Address:	Address:	Address:
Postcode/Zip:	Postcode/Zip:	Postcode/Zip:
Country:	Country:	Country:
Telephone:	Telephone:	Telephone:
Email:	Email:	Email:

<b>12. CRIMINAL RECORD</b>	
<b>Do you have any criminal convictions except those 'spent' under the UK Rehabilitation of Offenders Act 1974? If you are an overseas applicant, do you have any convictions for which you have not yet paid the full penalty?</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>
Please note that all students whose ministry placement involves them working with vulnerable groups will be subject to a DBS check by the police. <b>If this poses a problem please give details here:</b>	
<b>13. DATA PROTECTION:</b>	
All Nations Christian College collects and processes personal data in order to provide services to students, manage its operations effectively, and meet legal requirements. It is only disclosed to third parties on a need-to know basis, if we are legally obliged to do so or with your permission. All data disclosed will be stored in compliance with the Data Protection Act 2018. See our website to read All Nations Data Protection Policy and Student Privacy Notice which explains the storage and disclosure of personal details in greater detail.	
<ul style="list-style-type: none"> <li>I agree to the College processing personal data contained in this form, or other data which the College may obtain from me or other sources, for any purpose connected with my studies, health, welfare, safety or for any other legitimate purpose. I understand that without this agreement, the College is unable to process my application.</li> <li>Should I be accepted on a programme of study and I live on campus, I am willing for my contact details to be made available to the student committee in order to receive necessary student information (e.g. welcome pack, the weekly College Bulletin, and other student notices). YES/NO</li> </ul>	
Signed: _____ Date: _____	
<b>14. VISA STATUS:</b>	
If you do not hold a British Passport, how are you planning to obtain the right to study in the UK? If relevant, please give details here:	
<b>15. FORMAL APPLICATION:</b>	
Either enclose the following documents with this application form or scan and send them to <a href="mailto:ba@allnations.ac.uk">ba@allnations.ac.uk</a>	
Please tick which applies: Enclosed <input type="checkbox"/> Scanned and sent by email <input type="checkbox"/>	
<ul style="list-style-type: none"> <li>Passport sized head and shoulders photo</li> <li>Personal Christian testimony</li> <li>English test certificate (if relevant)</li> <li>Certificate of Highest Qualification*<sup>11</sup></li> <li>Transcript of Highest Qualification*<sup>11</sup></li> </ul>	<ul style="list-style-type: none"> <li>Photocopy of photograph page of your passport</li> <li>Photocopy of a current visa (if relevant)</li> <li>A non-refundable £45 application fee (this covers administrative costs to process your application and can be paid via the website or by bank transfer).</li> </ul>
<ul style="list-style-type: none"> <li>I hereby make a formal application to study at All Nations Christian College and confirm that to the best of my knowledge the information given in this application and in the supporting documents is accurate and complete.</li> <li>I am in good physical and psychological health to undertake this training. I accept that if any of the enclosed information is found to be untrue or misleading All Nations Christian College reserves the right to either refuse entry or dismiss me from the course.</li> <li>I accept that if any of the enclosed information is found to be untrue or misleading All Nations Christian College reserves the right to either refuse entry or dismiss me from the course.</li> </ul>	
Signed: _____ Date: _____	

**EXPLANATORY NOTES TO ACCOMPANY THE  
ANCC CERTIFICATE & DIPLOMA APPLICATION FORM  
(NON-VALIDATED PROGRAMME)**

**Please note: Students wishing to apply for either a Tier 4 visa or student loan should only apply for the Open University validated undergraduate programmes.**

This is a Level 4 programme. For entry at Level 4, applicants requiring an English language proficiency test, must pass an Academic IELTS test with an overall score of 5.5. The test should be taken at a UKVI SELTS Centre with a minimum score of 5.5 for listening/reading and 5.0 for writing/speaking. We will also consider a score of 162 or above in the Cambridge Advanced Exam, or a score of 46 or above in the TOEFL (IBT computer-based) English test. Should there be any uncertainty about the equivalency of a qualification, the applicant will be required to obtain this information from NARIC. (UK NARIC is the designated United Kingdom national agency for the recognition and comparison of international qualifications and skills. It performs this official function on behalf of the UK Government.) Should students successfully complete the ANCC Certificate (Level 4) and wish to continue, instead of leaving with this College qualification they may transfer on to the ANCC Diploma. It is not possible to transfer from an ANCC qualification to an OU qualification but you may do the opposite.

This is a Level 4 and 5 programme. For entry at Level 4, applicants requiring an English language proficiency test, must pass an Academic IELTS test with an overall score of 5.5. The test should be taken at a UKVI SELTS Centre with a minimum score of 5.5 for listening and reading and 5.0 for writing and speaking. For students who do not require a visa we will also consider a score of 162 or above in the Cambridge Advanced Exam, or a score of 46 or above in the TOEFL (IBT computer-based) English test.

e.g. Dr, Rev, Mr, Mrs, Miss, etc.

As your name appears on your passport.

The name you wish to be called by students and staff during your time at All Nations.

We are frequently asked to complete obligatory statistics on the make-up of our student body. Please select from the list below for the word which you consider best describes your ethnicity. (NB: this is the HESA (Higher Education Statistics Agency) list of ethnicities).

- White
- White – Scottish
- Other White background
- Gypsy or Traveller
- Black or Black British – Caribbean
- Black or Black British – African
- Other Black background
- Asian or Asian British – Indian
- Asian or Asian British – Pakistani
- Asian or Asian British – Bangladeshi
- Chinese
- Other Asian background
- Mixed - White and Black Caribbean
- Mixed - White and Black African
- Mixed - White and Asian
- Other mixed background
- Arab
- Other ethnic background
- Not known

We are able to interview applicants via video conferencing where it is not possible for them to attend college in person. We usually use Zoom but please also supply a Skype address.

For example your parent's home, your own permanent home, your current home etc.

This may seem an odd question, but we do not automatically assume family members will be staying with you in College, since this is not always the case.

Onsite accommodation is not guaranteed, however we have a large number of single rooms. Married and family accommodation is more limited. Family accommodation is allocated on a priority point system. NB Single students may be required to share. Accommodation is prioritised for married couples where both are studying. **All those applying to study must complete a separate application form.**

Uncertified copies of your university certificate and transcript should be provided as part of your application. You will not need to send the original certificate and transcript until you receive an offer of a place. We will need to verify the authenticity of your certificate and transcript and therefore, a condition of your offer will be that you send your original certificate and transcript. Alternatively, certified copies would be acceptable.

If you will need to apply for a visa to study in the UK, do not send us the only original of any document that you will need to provide to UKVI. This usually includes certificates and transcripts. You will need to either obtain more originals or send us certified copies.

You can send us certified copies of your documents instead of originals. You should send these by post. A certified copy should have an original ink stamp confirming that it is a true copy of the original, together with an ink signature.

We are able to accept copies certified by:

- the institution which issued the original document
- a lawyer/solicitor/attorney
- the British Council
- a commissioner for oaths

Documents that are sent to the Admissions Office cannot be returned unless the full cost of postage is covered by the applicant.

If the UK equivalence of your qualification is unclear, you may have to find this out from NARIC.

UK NARIC is the designated United Kingdom national agency for the recognition and comparison of international qualifications and skills. It performs this official function on behalf of the UK Government. They charge a fee for this service and can be contacted at [www.naric.org.uk](http://www.naric.org.uk).

NB Also include details of any theological training you have had.

Bursaries are subject to availability and meeting the given criteria. You must have secured your place at All Nations before you can apply for a bursary. You may request a copy of the criteria and the application form from the admissions team after you have accepted your place.

If you have only recently moved to a new church and your new minister does not know you well, please **discuss the best alternative with the admissions team**. These include: the minister of your last church (if within the last year), your small group leader, another mature Christian, preferably someone who has been the leader of a group to which you belonged.

If you have not been recently employed, please **discuss the best alternative with the admissions team**. This can be the leader of a voluntary organisation you have been most recently working with or a team leader of some description.