

ALL NATIONS CHRISTIAN COLLEGE

RESIDENTIAL STUDENT PRE-COMMENCEMENT INFORMATION - SEPTEMBER 2025-2026

Postal address: All Nations Christian College, Easneye, Ware, Hertfordshire, SG12 8LX

Telephone: +44 (0)1920 443500

Website: www.allnations.ac.uk

This information sheet is applicable to all residential students living or studying on campus. This also includes information for residential module students, and long-term guests.

ARRIVAL PREPARATIONS:

TERM DATES 2025-26

Term dates can be found here: <https://www.allnations.ac.uk/apply/how-to-apply/term-dates>

ARRIVAL DATES:

We look forward to welcoming you to All Nations. Please note the following arrival times:

- New residential Undergraduate, Enroute and Modules students should arrive on **Wednesday, 24th September, from 14.00 – 17.00 pm**
- Returning Undergraduate residential students should arrive on **Tuesday, 23rd September between 14.00 – 17.30 pm**
- Foundation Course students are required to complete pre-course learning. Remote Access live sessions may commence from Monday, 22nd September, these dates are to be confirmed by the Foundation Course tutor.
- It may be possible to arrange an earlier arrival date with the Housekeeping Manager, Emma Penhey, if you are:
 - a family needing to settle children into a new environment or school,
 - if you are part of the Student Committee,

WELCOME

On **Wednesday 24th September** all new students and long-term guests should come to Easneye House between 2 p.m. to 5 p.m. Students and Staff will be available on this date to welcome new arrivals and show them to their rooms.

ARRIVAL FORM:

For every student or long-term guests who will be living or learning on campus, we need you to complete the Arrival form included in your pre-arrival documentation, to let us know how you plan to travel to All Nations.

We need this by 10th September 2025 (or two weeks prior to your arrival date if different).

TRAVEL DIRECTIONS

Comprehensive travel directions to All Nations can be found on the website

(<https://www.allnations.ac.uk/about-us/our-location>).

For those travelling by train to St Margaret's (Herts) station, who have provided us with an estimated time of arrival on their Arrival Form, we will do our best to arrange for you to be collected from St Margaret's Station. However, if that is not possible, you can book a taxi through our local company Village Cars +44 (0)1920 877755). A taxi will cost about £10 from St Margaret's up to college.

DIETARY REQUIREMENTS

We provide a varied European diet with an international flavour, including a vegetarian option.

If you require a special diet, e.g. gluten or lactose free, vegetarian, or if you have a medical condition which has special dietary requirements, please let the **Housekeeping Manager and your Training Administrator** know well before the beginning of term, and put it on your arrival form.

LUGGAGE – WHAT TO PACK

If you will be travelling by public transport, in the UK or from overseas, you may wish to send some luggage in advance. Please let the Housekeeping Manager know what you will be sending on ahead. (i.e. box, suitcase, etc.), email: housekeeping@allnations.ac.uk or + 44 (0)1920 443538). Please do not bring more than you require, as space is limited.

- Enrolment Verification documents (please refer to the list in the 'Arrivals' section below).
- Casual clothing is normally worn around college but you will also need smart clothes for speaking engagements/college events and suitable clothing for sports, walking and practical work. You will also need **warm** clothing and waterproof shoes for the winter months.
- If you have space, you may also like to bring clothing/national dress from your country or from where you have worked.
- Sheets, pillows, pillowcases, duvets and duvet covers are provided for everyone living in full-board accommodation, but please bring your own towels. Duvets and pillows are provided for families living in self-catering accommodation, please bring your own sheets, duvet covers, pillow cases and towels.
- If you wish, you can also bring some crockery, some small items of cutlery such as teaspoons & tea towels, etc.
- Washing and drying facilities are available in college. Some families have washing machines in their apartment/cottage.
- **MUSICAL INSTRUMENTS** Worship and occasional informal evenings give opportunity for 'music making' so bring instruments with you.

MEDICAL

UK students:

Be sure to complete the emergency contact form requested, in case of emergency. Registration with the local doctor is arranged after arrival (Please contact Karen Herbert in Administration, who will advise how to register with the local doctor). If in doubt, consult your doctor before coming to college.

Overseas students:

The British National Health Service provides basic medical treatment for all students who are enrolled for a college course of more than 6 months duration, but please note that dental and eye treatment will normally have to be paid for by the patient. Please contact Karen Herbert in Administration, who will advise how to register with the local doctor.

- Any student on a Student Visa, is exempt from charge for accessing any NHS services if, while their visa is still valid, they have paid the [Immigration Health Surcharge](#) when making their visa application.
- If you are enrolled for a course which is less than six months long (e.g. En Route) please note that you are only eligible for emergency medical treatment in the National Health Service. However some countries have reciprocal arrangements with the UK - check before leaving your home country. See here for information about the Global Health Insurance Card which has largely replaced the European Health Insurance Card: <https://www.nhs.uk/using-the-nhs/healthcare-abroad/apply-for-a-free-uk-global-health-insurance-card-ghic/> This site also gives information about existing EHIC cards which remain valid until the expiry date on the card. Please make sure you have this card **before** you travel as you will be required to show it if you need medical treatment.
- All other students will require medical insurance to cover hospital treatment.

Please contact Karen Herbert (k.herbert@allnations.ac.uk) for further information.

DOCTOR REGISTRATION

In the UK you need to register at a doctor's surgery before you can be seen by a doctor unless you go to the accident and emergency department of a hospital. **Therefore you have to register on arrival.** (Please note, you will not be able to register until you are living on-site at the College as you need to be living in the catchment area before you are allowed to register).

The GP details are: Dolphin House Surgery; Burgage Lane, Ware SG12 9FT; Tel no: 01920 468777

You can register with the Doctor online through the following link:

<https://www.dolphinhousesurgery.co.uk/navigator/new-patient-registration/>

Temporary patients (those resident for 6 months or less) can register through the following link:

<https://www.dolphinhousesurgery.co.uk/practice-information/temporary-patient-registration/>

You will need to complete one form for each person in your family.

ON ARRIVAL:

DOCUMENT CHECK

On **Wednesday 24th September** all new students studying on-site will need to complete a document check on arrival, including students who arrived early.

Please bring all the documents that we have listed below. For Long-term guests we also need to check your Passport ID and Safeguarding information.

- **Emergency Contact Form:** All students need to complete the Emergency Contact Form. This contains essential contact information and emergency details. This can be sent to info@allnations.ac.uk in advance of your arrival. If you need to make any changes to your contact details or emergency details, please advise the administrator on arrival.
- **Verification Documents:** Depending on the course you are studying and other factors, students will need to bring different documents. Please see below for the list of documents you need to bring with you:
 - Identification documents – all students and long-term guests living or studying on campus, anyone on an OU validated programme (Undergraduate /Postgraduate), or on an ANCC certificate or diploma will need to provide original identification. This is a valid passport for overseas applicants, or for British students either a valid passport or birth certificate. If there is a change of name then we will also need to view the legal change of name document.
 - eVisa Verification Check. If you have applied for a Student Visa using the UKVI App you will need to create an **eVisa Account**, and provide your Course Administrator with a share code within 30 days of arrival so that the College can verify your Visa status. For further information please visit: <https://www.gov.uk/evisa>
 - Proof of Qualification - anyone on an OU validated programme (Undergraduate /Postgraduate), or on an ANCC certificate or diploma must provide an original document showing your highest qualification, which can be either a transcript or a Certificate.
 - Basic DBS check report (or other national certificate of good behaviour) is required for all new students or long term guests living or studying on campus. This can also be forwarded in advance to k.herbert@allnations.ac.uk or satisfactorily completed online with a share code.
 - Student loans confirmation letter for students receiving a student loan. This can also be forwarded in advance to k.herbert@allnations.ac.uk

STUDENT VISA MEETING

Those on a visa sponsored by All Nations will need to come to a separate meeting in the first week of orientation. We will inform you when this meeting will be taking place. Please bring to this meeting the following original documents:

- your visa or sharing code
- your valid passport

ACCOMMODATION

Single students and married couples:

If you are a single student or a married couple living on campus, you are asked to arrive between **2.00 pm and 5.00 pm on Wednesday 24th September 2025** (allowing time to settle in and unpack before the evening meal at 6.00 pm). Please don't plan to arrive at college before 2.00 pm unless you have made a prior arrangement to do so, as your room will not be available earlier than this. If it is likely that you will arrive later than 5.00 pm, please let your Training Administrator know in advance.

Families, Students Living Offsite and Long-term Guests:

Families who will be living on campus may wish to arrive at college slightly earlier (see above) than the start of term. It is important for families to contact our Housekeeping Manager, (email: housekeeping@allnations.ac.uk, Tel: +44 (0)1920 443538) as far in advance as possible, to establish their date and time of arrival, in order for their college accommodation to be prepared.

Families and students living offsite will need to attend two sessions on **Wednesday 24th September 2025**

11 am: This meeting covers essential health, safety and practical arrangements for families and students living offsite.

2 pm: All students and long-term guests should attend the arrival registration session to check ID and verify documents. A family representative will also need to show passport ID for children or other dependents living with them.

ORIENTATION

All new students are required to attend and engage fully with the appropriate orientation programme.

All New Undergraduate and En Route Students:

Orientation includes, (but is not limited to) essential information about your academic course, timetables of study, introductions to key staff, departments, and your tutor group, a site tour for campus learners, Library and Virtual Learning Environment, IT etiquette, housekeeping, safeguarding, and various college community events and activities. There will also be a few necessary forms to complete and choices to be made regarding the term ahead.

The arrival date is a 'settling in' day for new students with various welcoming activities in the afternoon and evening. For those who have a specific reason and need to arrive early, the College does its best to give you a brief orientation to the site as soon as possible after arrival but those arrangements will be made individually with those concerned.

Postgraduate Students: will follow their own orientation and programme of study.

Returning Students will follow the appropriate orientation sessions for their programme / level of study.

Residential Module Students may be asked to attend some selected sessions from the orientation programme, which may include a site tour for campus learners, Library tour, the Virtual Learning Environment, IT etiquette, housekeeping, safeguarding

Long-term Guests will be asked to attend a few required sessions which will include housekeeping and safeguarding arrangements.

Draft orientation programmes will be sent out before orientation week, and the final versions will be kept up to date on the Pre-Arrival page of the College website.

4P:\Admin\Student Information\Pre-Commencement TB.KS\All Courses\2025-2026\Word docs - updated Sept 25\Campus Learners_pre-commencement_info_Sept_25 .docx

FIRST WEEK OF TERM:

DAILY PROGRAMME

A typical example of daily activities on campus can be seen here:

07.20	Chores (please see separate section below on chores and maintenance)
07.50	Breakfast (08.30 on Saturdays and Sundays)
08.30/08.40	Morning worship or Tutor Groups
09.30	First period
10.30	Coffee break
11.00	Second and Third periods (with a 10 minute break)
13.00	Lunch
14.00	Afternoon activities (lectures, maintenance, study, practical courses, sport etc.)
18.00	Evening meal
19.00	Study time

Weekends: Although most Saturdays are free, occasionally a short (optional) Practical course may be scheduled on a Saturday. Many social events are also arranged for Saturdays although these are voluntary. You are therefore recommended not to be away for more than two Friday or Saturday nights in any term.

CAMPUS FACILITIES

CHORES & MAINTENANCE

Here at All Nations we work together as a community. We worship together, work together, and play together. Work is sometimes academic, sometimes spiritual, and sometimes practical so, we serve each other practically by cleaning, washing up, preparing and serving food and in many other ways for the benefit of the community and for our own growth.

You will be allocated to chores and/or maintenance teams (preferences are considered) for these tasks. On average, you will be allocated cleaning or kitchen work for 30 minutes each day and maintenance for 3 afternoons during each term.

To find out more information about chores and maintenance please see Section 10.1 in the Campus Access Handbook (which you will find on the college website). Those learning but not living on campus should also see this section for details of how they are involved.

FACILITIES FOR THOSE LEARNING (BUT NOT LIVING) ON CAMPUS

You are able to use the facilities while you are on campus, but we also have some areas designated specifically for your use:

- A kitchen, including a fridge, in Easneye Hall has been set aside for your use
- A locker area in the Ash Centre where you can store your belongings.

More information can be found in the FOS / Families Guide

I.T. FACILITIES

Acceptable Use of ICT Agreement

All students are required to sign an Acceptable Use of ICT Agreement before using the college network.

Computers

Students on validated courses are also required to present all of their assessed work in typed form. Students should be able to produce their work in Word, PowerPoint and PDF. The laptop should have video conferencing ability.

Postgraduate students should check with the MA Training Administrator to ensure they have all the IT equipment they need.

Email

At enrolment we need to ensure that we have an up to date personal email address. If you do not have an e-mail address, the student computer representative will be able to help you with this. **Please make sure you inform the college if you change/have changed any of your contact details since making your application.** Students need to ensure that they are contactable in term time and outside of term time.

Students are also given a student email address. This address will be used to contact you through the Virtual Learning Environment, by the administration team, tutors and other staff in connection with your studies.

Internet

Internet access is available throughout the college. Please be considerate of others when using the internet, as the connection is shared with all staff and students - *excessive downloading of music, films etc. can overload the system.*

Signal Groups

Tutor groups and other student groups use the Signal Communications app to informally connect and keep each other updated on College events and activities. Students will be invited to attend these during orientation.

Virtual Learning Environment (VLE)

The college has a Virtual Learning Environment (VLE) through which students obtain course materials and college information throughout the academic year. Once you have enrolled you will be given access to the VLE. The VLE is also the place where you can find the Zoom links at the top of each module page if required.

TRANSPORT

We are some distance from main bus routes and the railway station, so bicycles (for which a good lock is essential), motorbikes and cars will prove useful (a car is essential for a family).

Some adult and children's bicycles are available to borrow on campus free of charge. There is ample parking space at college.

Overseas students: If you are planning to bring your own car, please contact the British consulate in your country regarding the regulations which you and your car must satisfy. It may also be helpful to look at the government website at www.gov.uk/driving-nongb-licence . Please note that by law special car seats must be fitted for all children.

SPORTS

Students will be able to take part in various sports including football, volleyball, badminton, table tennis, and snooker. A small gym is available on campus. Tennis, cricket, squash and swimming facilities are available locally for a small fee. Please bring appropriate clothing and equipment if interested.

FINANCE

COUNCIL TAX

Full-time, full-board students living on campus are exempt from Council Tax. Students who do not live on campus (or live in a self-catering cottage on campus) who are studying for at least 21 hours per week, may be exempt. If you would like a letter from the College for exemption purposes, please contact Karen Herbert at k.herbert@allnations.ac.uk.

FEES

Course Fees are payable within the first 2 weeks of term (unless you have arranged an alternative payment schedule with All Nations Finance Department). Further information can be found in the Student Payment Terms and Conditions, which can be accessed via a separate link in the pre-arrival information.

Payment can be made using a debit or credit card via our secure website:

<https://www.allnations.ac.uk/make-a-payment> Please quote "**FEES**" and **YOUR NAME** in the payment reference.

For information and ideas about fundraising, fees, questions about finance, please contact our Finance team at fd@allnations.ac.uk.

INSURANCE

The college has a small amount of free cover for each student for personal property up to £1,000 per resident, with a single article limit of £500 and subject to an excess of £50. This covers fire, storm and theft, including temporary absences from college in term time. Laptops and jewellery are covered but subject to the single article limit of £500. There are no exclusions of specific items provided that the items are household goods or personal effects but personal money, credit or debit cards are excluded. If you need higher cover, you should make your own arrangements (which will replace the cover mentioned above).

NATIONAL INSURANCE

UK students:

As a student you need not pay National Insurance Contributions but you should notify the Department of Work and Pensions that you are commencing a course of full time studies. If you have been paying Income Tax on the PAYE system (for employment) you may be able to claim repayment of tax. Further details/assistance can be found online via HM Revenue and Customs (income tax queries).

OPENING A BANK ACCOUNT IN THE UK

If you are an international student and looking to open a bank account in the UK, the following link outlines the documents you will need to open different bank accounts and is useful in guiding you on the best bank to join depending on your circumstances.

<https://www.savesthestudent.org/international-students/top-international-bank-accounts-uk.html>

VACATIONS AND END OF TERM ARRANGEMENTS

Term finishes at 2.00 pm on the last Saturday of each term (i.e. students leave college premises from 2.00 pm onwards). Please factor this in when organising your return journeys and booking travel tickets, allowing sufficient time (after 2.00 pm) to travel to airports/stations/ferry terminals. Please note all students are **required** to be at college for the last Saturday morning of term. At the end of the academic year, students may stay on at college for an extra night, to fit in with their return travel arrangements.

Please note, the college is used for conferences during vacation times and all full board students are required to vacate their rooms for these periods. Although it may be possible to help some students find accommodation during the vacations, the college does not take responsibility for students' vacation arrangements.

Apart from MA students (whose course extends beyond an academic year), only in exceptional circumstances may other students be granted permission to live on site during the vacations (e.g. as volunteers or whilst continuing their studies). However, please note that facilities which students (including MA students) can expect to be able to use during term time are not automatically available to them during the holiday periods, since the college operates as a conference centre at these times. Furthermore, (excluding MA students) accommodation is charged at the higher conference rates during holiday periods.

FURTHER INFORMATION:

You will find much more information in our [Campus Access Student Handbook](#).